



Bid Number: GEM/2022/B/2551671

Dated: 23-09-2022

Bid Document

Bid Details	
Bid End Date/Time	14-10-2022 15:00:00
Bid Opening Date/Time	14-10-2022 15:30:00
Bid Offer Validity (From End Date)	100 (Days)
Ministry/State Name	Ministry Of Agriculture And Farmers Welfare
Department Name	Department Of Agricultural Research And Education (dare)
Organisation Name	Indian Council Of Agricultural Research (icar)
Office Name	Central Potato Research Institute
Item Category	Paper-based Printing Services - Printing with Material; Invoice register; Offset , Paper-based Printing Services - Printing with Material; Fixed Asset Register register; Offset , Paper-based Printing Services - Printing with Material; Visitor Register; Offset , Paper-based Printing Services - Printing with Material; Store ledger Stock Register; Offset , Paper-based Printing Services - Printing with Material; Store Issue Book; Offset , Paper-based Printing Services - Printing with Material; Despatch Register; Offset , Paper-based Printing Services - Printing with Material; Instrument Log Book; Offset , Paper-based Printing Services - Printing with Material; Cash Book; Offset , Paper-based Printing Services - Printing with Material; Project Register; Offset
Contract Period	1 Month(s)
Years of Past Experience Required for same/similar service	2 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	3 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants, to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Sample image of desired product:[l663568173.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
29-09-2022 14:00:00	ICAR-CPRI Shimla

Paper-based Printing Services - Printing With Material; Invoice Register; Offset (5)**Technical Specifications**

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Invoice register
Mode of Printing	Offset

Specification	Values
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	33x21
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	5	<ul style="list-style-type: none"> • Binding : 5 • Number of pages per Item : 200

Paper-based Printing Services - Printing With Material; Fixed Asset Register Register; Offset (5)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Fixed Asset Register register
Mode of Printing	Offset

Specification	Values
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	37x25
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	5	<ul style="list-style-type: none"> • Binding : 5 • Number of pages per Item : 100

Paper-based Printing Services - Printing With Material; Visitor Register; Offset (5)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Visitor Register
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)

Specification	Values
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	33x22
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	5	<ul style="list-style-type: none"> • Binding : 5 • Number of pages per Item : 150

Paper-based Printing Services - Printing With Material; Store Ledger Stock Register; Offset (5)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Store ledger Stock Register
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color

Specification	Values
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	35x23
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	5	<ul style="list-style-type: none"> • Binding : 5 • Number of pages per Item : 250

Paper-based Printing Services - Printing With Material; Store Issue Book; Offset (30)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Store Issue Book
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper

Specification	Values
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	22x17
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	30	<ul style="list-style-type: none"> • Binding : 30 • Number of pages per Item : 100

Paper-based Printing Services - Printing With Material; Despatch Register; Offset (5)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Despatch Register
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490

Specification	Values
Size of the Paper (in cm)	33x22
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	5	<ul style="list-style-type: none"> • Binding : 5 • Number of pages per Item : 300

Paper-based Printing Services - Printing With Material; Instrument Log Book; Offset (50)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Instrument Log Book
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	20x30

Specification	Values
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Cover Page	150 GSM Matt, Laminated, Printed
Binding	Soft

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	50	<ul style="list-style-type: none"> Cover Page : 50 Binding : 50 Number of pages per Item : 50

Paper-based Printing Services - Printing With Material; Cash Book; Offset (2)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Cash Book
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490

Specification	Values
Size of the Paper (in cm)	33x21
Thickness of Paper in GSM	71-75 GSM
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignée/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	2	<ul style="list-style-type: none"> • Binding : 2 • Number of pages per Item : 100

Paper-based Printing Services - Printing With Material; Project Register; Offset (10)

Technical Specifications

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Project Register
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Single Color
Printing Content	Text with table
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	36x24
Thickness of Paper in GSM	71-75 GSM

Specification	Values
Inserts	Page No
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	English and Hindi
Addon(s)	
Binding	Hard

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of Copies	Additional Requirement
1	Joginder Singh Thakur	171001,Central Potato Research Institute, Bemloe, Shimla	10	<ul style="list-style-type: none"> • Binding : 10 • Number of pages per Item : 100

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address ICAR-CPRI Shimla , Bemloe Near high Court ,Shimla ,H.P - - - -.

3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand

names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---